



# Gualala Arts Center Presents Global Harmony Summer Adventure Camp Teacher Application/Contract\*\*\*



**Tuesday through Friday, July 5-8 2016**  
**Tuesday through Friday, July 12-15 2016**  
**Teachers: 9am-1pm (8:30am on first day July 5)**  
**Students: 9:30am-12:30pm (9:15am on first day July 5)**

Teacher's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone (h): \_\_\_\_\_ Phone (c): \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

• Class Title: \_\_\_\_\_

• Class Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

• Equipment, Set up, & Room space needed: \_\_\_\_\_

\_\_\_\_\_

• Materials you need to purchase: \_\_\_\_\_ Estimate Cost: \$ \_\_\_\_\_  
*(Receipts needed for reimbursements **by July 8.** - Prior approval required – try to use existing supplies first)*

• Have you worked at Gualala Arts Summer Art Program in the past? YES: last year? or NO

• Do you have experience working with children & art? *Please explain below or attach resume.*

\_\_\_\_\_

\_\_\_\_\_

• Artist Statement: \_\_\_\_\_

\_\_\_\_\_

• Reference: \_\_\_\_\_

	Name:	Relationship	Phone # or Email
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• Do you have a suggestion for this year's theme: \_\_\_\_\_

• Are you available for the Pre-Program orientation meeting: Monday July 4 at 10 am: **YES** or **NO**

• I am applying for (circle one): Week 1 Only - Week 2 Only - Both Weeks

• Do you have an Assistant you would like to work with (or not) Please specify: \_\_\_\_\_

\_\_\_\_\_

Teachers must be available on site at the Gualala Arts Center from 9am to 1pm (8:30 on first day) Tuesdays through Fridays from July 5 thru July 15, 2016 for both weeks unless specified working only one week. Instructors are responsible for organizing class curriculum, assuring all supplies are gathered and ready for student projects on class days, instructing and supervising students, directing assistants, and classroom clean up at end of day and end of program.

Gualala Arts Summer Art Program Teacher payment is \$350 per week (17.5 hours x \$20 per hour)

Gualala Arts Summer Art Program Teachers are considered Independent Contractors.

- I would like to receive a payment of \$20 per hour/\$350 per week. (1099 will be issued when over \$600)
- I would like to donate my whole payment back to Gualala Arts.
- I would like to donate back \$\_\_\_\_\_

*If your are hired, for publicity purposes, you will be requested to submit publicity information including (1) an explanation of the class (2) teacher statements (3) a short biography, and (4) image(s) representing your class (300 ppi, 2700 pixels high jpg.). This should be sent to [pr@gualalaarts.org](mailto:pr@gualalaarts.org) or you can mail a burned to a DVD or CD to Gualala Arts PO Box 244, Gualala, CA 95445.*

If any portion of this agreement is held to be invalid, its invalidity will not affect the validity or enforceability of any other provision of this agreement. This contract constitutes the entire agreement between the parties, and no promises or representations, other than those contained herein and those implied by law, have been made. This agreement is entered into for the duration of the contract and may be modified at any time by mutual written agreement. If any of the conditions of this agreement jeopardize the non-profit status of Gualala Arts they will be addressed and made appropriate to the non-profit rules and regulations.

I have read and agree to the terms listed above. All above information contained herein is correct to the best of my knowledge.

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Instructor Name: \_\_\_\_\_

Please return completed form to the Gualala Arts office in Person or mail to  
**Gualala Arts, Summer Art Program for Youth, PO Box 244 Gualala, CA 95445**

\*\*\*  
 Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

David Susalla, Executive Director, Gualala Arts

\*\*\* Contract not valid until signed by Executive Director

**PLEASE NOTE:** At the request of our insurance company, a background check is required for all adults (anyone over 18) who will be working with or around the children in our Global Harmony Summer Adventure Camp. A background check form will be presented for signature at the offer of employment.

Office Use Only:	Received:	Responded:	Initials:	W-9 On file: YES	NEEDED
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